

REFERRAL SOURCE

How did you hear about us? Walk In Advertisement: _____ Referral Other

Have you ever worked for this company before? Yes No Explain: _____

Do you know anyone who works for our company? Yes No Who? _____

EDUCATION INFORMATION

Type of School	Name of School	Location	# of Years Completed	Major & Degree
High School				
College/ University				
Business or Trade School				

Identify any special skills or qualifications you have for this or any other job, as well as any licenses, special training, special education or awards you have received, including dates:

DRIVING HISTORY

Do you have a driver's license? Yes No

Driver's license #: _____ State of issue: _____ Expiration date: _____

Have you had any moving violations during the past 3 years? Yes No If yes, how many? _____

REFERENCES

Please list three references who are not relatives.

Name: _____ Position: _____

Company: _____ Years Acquainted: _____

Address: _____

Telephone: _____ Email: _____

Reference Type: Professional Personal

Name: _____ Position: _____

Company: _____ Years Acquainted: _____

Address: _____

Telephone: _____ Email: _____

Reference Type: [] Professional [] Personal

Name: _____ Position: _____

Company: _____ Years Acquainted: _____

Address: _____

Telephone: _____ Email: _____

Reference Type: [] Professional [] Personal

EMPLOYMENT HISTORY

Please list your employment history for the **past five years** beginning with your most recent job.

Employer: _____ Phone: _____

Address: _____

Employment dates: From _____ To _____ Supervisor: _____

Your last job title: _____

Reason for leaving (be specific): _____

May we contact this employer for a reference? Yes [] No []

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Employer: _____ Phone: _____

Address: _____

Employment dates: From _____ To _____ Supervisor: _____

Your last job title: _____

Reason for leaving (be specific): _____

May we contact this employer for a reference? Yes [] No []

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Employer: _____ Phone: _____

Address: _____

Employment dates: From _____ To _____ Supervisor: _____

Your last job title: _____

Reason for leaving (be specific): _____

May we contact this employer for a reference? Yes [] No []

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

AUTHORIZATION AND ACKNOWLEDGEMENT

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that if I am employed, any false statement on this application may be grounds for dismissal.

I authorize your investigation of all statements contained in this application. I also grant you permission to contact all references listed above, and authorize them to release all information concerning my previous employment and any other pertinent information these references may have, personal or otherwise. I release all parties from all liability for any damage from furnishing this information to you.

I acknowledge that, if I am considered for employment with this company, a background check will be conducted through a third party private investigation firm and that the background check will include a criminal background check, a transcript of my driving record, and a financial background check. I understand my date of birth is needed to conduct the background check.

I understand and agree that, if hired, my employment is for no definite period and may be terminated at any time without prior notice.

I agree to take a drug and alcohol screening test if I am offered employment.

I understand that any offers of employment will be contingent upon successfully passing a background check and drug screening. I further understand that a valid driver's license is required for employment.

Applicant Signature: _____ Date: _____

Date Of Birth: _____

If you have filled out this form electronically, please email the completed form to jobs@mdtc.net